

RULES OF ENGAGEMENT

EN·GAGE·MENT: THE ACTION OF ENGAGING OR BEING ENGAGED.

USING GOOGLE MEETS/ HANGOUTS



AUDIO & VIDEO

Before joining, make sure you mute the audio, video is optional.

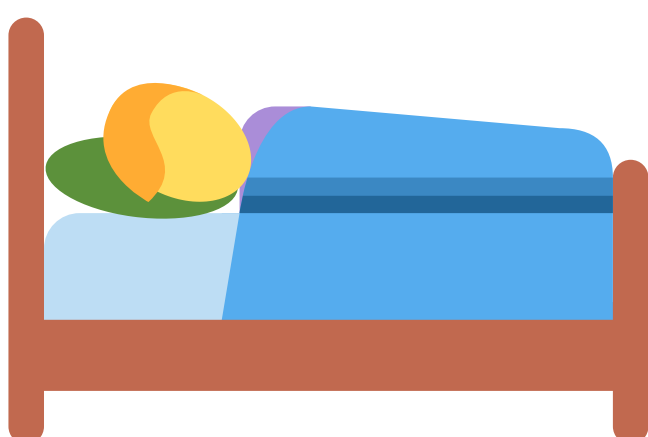
We want to be respectful and understanding of everyone's time. In order to hear all instructions, audio must be muted, to avoid static and feedback from microphones. It would be nice to see your lovely faces, but it is not mandatory!



PREPARATION

Note Taking and Materials

Have all materials out and ready to go, as if we are in class. We will utilize our time wisely.

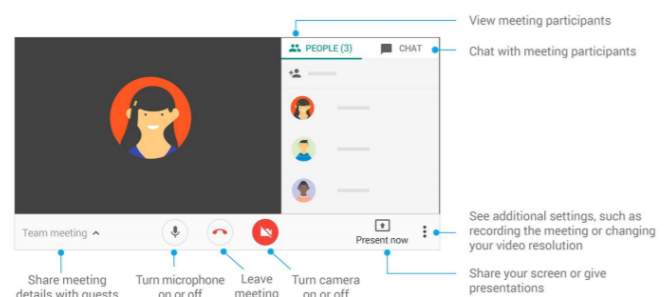


HOW TO GET STARTED

How to Log In or Get Connected

If you have never used Google Meets/ Hangout or need a refresher...

[Click Here for the Tutorial](#)



QUESTIONS & CONCERNS

Chat Function

We will be using the chat function for all questions and concerns. This is not the opportunity to discuss other issues outside of the class subject area.



WHAT IF I MISS IT?

Relax and contact your Teacher.

In the event something happens and they sometimes will, don't stress. If you miss a session, please contact your teacher and they will follow up with you. You are responsible for all work, as it is online and available to you.